



## EMPLOYMENT APPLICATION

- I understand that employment will be subject to my submitting documentary proof of my identity and eligibility to legally work in the USA.
- I understand that, if employed, I will be an “employee-at-will,” which means that both BBLC and I can terminate my employment at any time, for any reason consistent with applicable state and federal law.
- I understand that this application is not a contract of employment.
- I understand that BBLC may thoroughly investigate my work and personal (including credit) history and verify all data given on this application, on related papers and in interviews. I authorize all individuals, schools and employers named in this application, except my current employer if so noted, to provide any information requested about me, and I release all parties involved from any and all liability arising out of the release of this information.
- I certify that I am under no contractual obligations that would preclude me from working for BBLC.
- I certify that all the statements in this application are true and understand that any falsifications, misleading information or material omissions may result in refusal of employment, or if hired, may result in termination of employment.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### For office use only:

Applicant Name: \_\_\_\_\_

Interview Date: \_\_\_\_\_

Notes:

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## EMPLOYMENT APPLICATION

Personnel decisions are made on the basis of job related criteria regardless of the age, health status, sex, race, color, ethnic background, national origin, religious belief, handicap, or veteran's status.

<b>PERSONAL INFORMATION</b>			
Last Name:	First:	Middle:	Date:
Address:			Phone(H):
City, State, Zip:			Cell:
Date of Birth:	Age:	S.S#	
CO. Drivers license number:		Expires on:	
Do you have any temporary or permanent condition or illness which would prevent you from safely and successfully performing your job for which you are applying: Yes___ No___			
List necessary accommodations: _____			
Have you ever been convicted of a crime including misdemeanors and summary offenses in the last 7 years? Yes___ No___			
If yes please explain: _____			
Position applying for: _____		Start Date: _____	
Full time: _____		Part time: _____	
Hours available for work: _____			

<b>IN CASE OF EMERGENCY, PLEASE NOTIFY:</b>		
Name:	Address:	Telephone:
Name:	Address:	Telephone:

<b>Please give names and numbers of three references who are not relatives and former employees and whom you have known for 3 years or more.</b>	
NAME AND OCCUPATION	TELEPHONE

# EMPLOYMENT RECORD

**PLEASE GIVE ACCUTRATE COMPLETE FULL TIME AND PART TIME EMPLOYEMNT RECORD.  
START WITH PRESENT OR MOST RECENT EMPLOYER**

Company Name:	Telephone (     )
Address:	Employed ( Month and Year) From:                      To:
Job Title and Description:	Hourly Pay: Start:                      Last:
Name of Supervisor:	Reason for Leaving:

Company Name:	Telephone (     )
Address:	Employed ( Month and Year) From:                      To:
Job Title and Description:	Hourly Pay: Start:                      Last:
Name of Supervisor:	Reason for Leaving:

Company Name:	Telephone (     )
Address:	Employed ( Month and Year) From:                      To:
Job Title and Description:	Hourly Pay: Start:                      Last:
Name of Supervisor:	Reason for Leaving:

Company Name:	Telephone (     )
Address:	Employed ( Month and Year) From:                      To:
Job Title and Description:	Hourly Pay: Start:                      Last:
Name of Supervisor:	Reason for Leaving:

## EDUCATIONAL INFORMATION

	NAME OF SCHOOL OR UNIVERSITY	CIRCLE YEAR COMPLETED	DID YOU GRADUATE?	MAJOR OR DEGREE
HIGH SCHOOL		9 10 11 12		
TECH OR TRADE SCHOOL		1 2 3 4		
COLLEGE		1 2 3 4		
COLLEGE		1 2 3 4		
Other schools or trainings (trade, armed forces or business. Give name and location of each) dates attended, subjects studied, certificates received and other information:				
Any current licenses or documents like first aid, CPR, Universal Precaution etc with expiry date;				

### AFFADAVIT/ PERJURY STATEMENT

I certify that the answers given by me to the foregoing questions and statements are true and correct to the best of my knowledge. Any applicant who knowingly or willfully makes a false statement of any material fact or thing in the application is guilty of perjury in the second degree as defined in section 18-8-503, C.R.S. and upon conviction thereof, shall be punished accordingly. I agree that the school shall not be liable in any respect if my employment is terminated because of falsity of statement, answers, or omissions made by me in this application. I also authorize the companies, schools, or persons named above to give any information they may have regarding me. Whether or not, it is in their records. I hereby release said companies, schools, or persons from all liability for any damage for issuing this information. I agree to conform to the rules and policies of the school. My employment and compensation can be terminated at any time at the option of either the school or my self.

I understand that the school may submit my name to the central registry of child protection.

I understand that if I am hired, I must supply the following information for my employment file.

- Fingerprints
- Employment application
- Medical report indicating that I am free from any impairment that could interfere with my job performance.
- First Aid and CPR certificate
- A copy of my teaching certificate( if applicable)

I further certify that I have never been accused of, arrested for, or convicted of the sexual or physical abuse of a child or child neglect.

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date